



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Malmesbury River Valleys Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Reg Charity 101 5802		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury Community Area
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To purchase educational aids for a new activity as part of our Schools Week to enable the identification of birds and birds eggs and to pay for coach transport for village schools who would otherwise be unable to attend
Where will your project take place?	Conygre Mead Nature Reserve, Malmesbury
When will your project take place?	Tuesday 14 th to Friday 17 th June 2011
How many people will benefit from your project?	350 local schoolchildren per annum
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	By improving young peoples participation in positive activities. Improving intergenerational activities. Encourage interest in local biodiversity and Page 16 of 2005-2015 Community Plan

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 the conservation of the natural environment. Encourage young people in outdoor activities which will have a positive impact on their health (continued from previous question)

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Conygre Mead Nature Reserve is used by the whole community. We receive very positive feedback about how the Reserve contributes to conservation and the environment locally. We work in partnership with schools and hold a Schools Week every summer whereby local primary schools (Keystage 1 and 2 pupils)take part in relevant activities which we try to vary each year. The Trust also holds other events for children and adults such as Moth and Bat Evenings, Bug Hunts etc. This year we want one of the activities to focus on birds and their habitats and life cycles, hence this application for educational aids/resourses.

Any other information about your project.

With the national trend in declining bird numbers and habitats as well as the protection offered and the law on taking bird eggs, many children would otherwise not see or recognise bird eggs. This project will increase their knowledge and life long learning about bird life and respect for the law. By paying for coach travel, we are able to be more inclusive by ennabling outlying schools to participate as they may not have funding in their budgets for this..

3 - Management

How many people are involved in the management of your group/organisation? 16

Of these, how many are:

Over 50 years	Male	<input type="text" value="10"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="none"/>	Female	<input type="text" value="none"/>
Under 25 years	Male	<input type="text" value="none"/>	Female	<input type="text" value="none"/>
Disabled People	Male	<input type="text" value="unknown"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text" value="none"/>	Female	<input type="text" value="none"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Schools Week is an annual event. Future events will be funded by subscriptions,grants,fundraising events,sales of produce.

If you were not awarded the full amount requested, what would be the impact on your project?

We would need to draw on our reserve funds which are set aside for purchase of further land and maintenance of the Nature Reserve. Land is very expensive and tree work/maintenance is a continuing expense especially as we have to use tree surgeons for much of this work.

How will you know whether your project has made a difference in the community?

By feedback in the form of letters, articles, poems, drawings, etc from teachers and schoolchildren after each event. Such feedback is used in our Newsletters.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

No one else at this stage

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: December

Year: 2009

A - Total income:

£9248 (this included a bequest)

B - Minus total expenditure:

£7185

Surplus/deficit for year: (A minus B)

£2063

Free reserves held:

£18790

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Replica Half Egg Charts x 6 @£20	£120	Own fundraising/reserves		£
Coach Hire(based on 2010 prices)	£345			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£465	Total Project Income		£0
Total project income B		£None		
Total project expenditure A		£465		
Project shortfall A – B		£465		
Award sought from Wiltshire Council Area Board		£465		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Cooperative Bank		
Please give the title name of the organisations' bank account e.g. current		Current account		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Conygre Mead Nature Reserve is fully accessible and open to the whole community.

b) How does your project work to promote inclusion, participation and good community relations?

The project is highly interactive and is run in partnership with local primary schools in North Wiltshire. Coach travel is essential to enable children from outlying village schools to participate..

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 27/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team